

OFFICE OF THE  
DISTRICT MAGISTRATE & COLLECTOR  
SOUTH 24 PARGANAS

Office: 12, Biplabi Kanai Bhattacharya Sarani, Alipore, Kolkata - 700 027  
Phone: 033-2449 9944 / 2479 1694, Fax: 033-2448 7871  
Email: dm.south24parganas@gmail.com, dm-ali@nic.in



Memo No. **1075** /ICDS/DPO-S 24 Pgs.

Date: **15-09-23**

From: Additional District Magistrate-In charge of ICDS  
South 24 Parganas

To: The Secretary,  
Sundarban SHG Cluster Committee,  
Gosaba, South 24 Parganas.

Sub: - Approval for Supply of Ready to Eat Nutritional Mix (Poustik Powder) to 15 (Fifteen) ICDS  
Projects in South 24 Parganas District.

Ref:- Your Memo No. 88/SHG/23-24 dt. 11/09/2023

You are directed to supply Ready To Eat Nutritional Mix (Poustik Powder) to 15 (Fifteen) ICDS Projects namely Kakdwip, Patharpratima, Namkhana, & Sagar ICDS Projects of Kakdwip Sub-Division, Mandirbazar, Diamond Harbour-I, Diamond Harbour-II, Mathurapur-I & Mathurapur-II ICDS Projects under Diamond Harbour Sub-Division and Thakurpukur Maheshtalta, Bishnupur-I, Bishnupur-II, Budge Budge-I & Budge Budge-II ICDS Projects under Alipore Sadar Sub-Division and Bhangore-I under Baruipur sub division of the District of South 24 Parganas in addition to existing 16 (Sixteen) ICDS Projects for a period of one month.

The engagement is purely temporary and stop gap arrangement.

All the clauses are to be maintained as per order no. 3102/WCD-14099/7/2019 dated 07.06.2023 of the Additional Secretary, Department of Women & Child Development and Social Welfare, Govt. of West Bengal (copy enclosed)

Enclosed:- As above

  
Additional District Magistrate-In charge of ICDS  
South 24 Parganas

Memo No. **1075/1(17)** /ICDS/DPO-S24 Pgs.

Date: **15-09-23**

Copy forwarded for information and necessary action to:-

- 1) The Additional Secretary, Deptt. of WCD & Social Welfare, West Bengal.
- 2) The Director of ICDS, West Bengal
- 3) The DPO, ICDS, South 24 Parganas
- 4-18) The CDPO, Kakdwip, Patharpratima, Namkhana, Sagar, Mandirbazar, Diamond Harbour-I, Diamond Harbour-II, Mathurapur-I, Mathurapur-II, Thakurpukur Maheshtalta, Bishnupur-I, Bishnupur-II, Budge Budge-I & Budge Budge-II, Bhangore-I ICDS Projects, South 24 Parganas with a request to place supply order, as per requirement, directly to the Sundarban SHG Cluster Committee with a copy to the undersigned.
- 19) C.A. to the District Magistrate, South 24 Parganas, for kind appraisal.

  
Additional District Magistrate-In charge of ICDS  
South 24 Parganas

**Government of West Bengal**  
**Department of Child Dev. & Women Dev. & Social Welfare**  
**Bikash Bhavan, Salt Lake, Kolkata-91**

No. 3102-WCD-14099/7/2019

Dated : 07.06.2023

**From :** Additional Secretary to the Government of West Bengal.

**To :** The District Magistrate, South 24 Parganas.

Sub: Renewal of engagement Self Help Groups/Cluster/Federation to supply RTE Nutritional Mix in different ICDS projects in the district of South 24 Pgs.

Ref: Memo No. 485/ICDS/DPO-S 24 Pgs. dt. 16/5/2023 from the D.M, South 24 Parganas

Sir,

In continuation of this Department's Memo No. 5175-WCD-14099/7/2019 dated. 15.09.2022 and with reference to your Memo. No. 485/ICDS/DPO-S 24 Pgs. dt. 16/5/2023, I am directed to convey the renewal of engagement by the Government in this Department to the Sundarban SHG Cluster Committee, South 24 Parganas, for supply of RTE nutritious food as Morning Snacks for the children of Anganwadi Services and THR for the Severely Malnourished children under Umbrella ICDS Scheme in the following ICDS Projects of South 24 Parganas District by the said SHG Cluster as per details in the table below after observing the terms and conditions laid out hereunder:

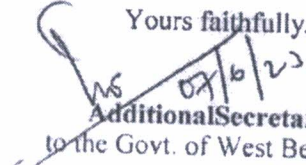
Sl. No.	Name of the Unit	No. of ICDS Projects assigned	Name of the Projects
1.	Sundarban SHG Cluster Committee	16	1) Maheshtala (U), 2) Behala, 3) Basanti, 4) Gosaba, 5) Canning-I, 6) Canning-II, 7) Joynagar-I, 8) Kultali, 9) Sonarpur, 10) Baruipur, 11) Joynagar-II, 12) Bhangar-II, 13) Kulpi, 14) Magrahat-II, 15) Falta, 16) Magrahat-I.

1. The aforesaid Self Help Groups will have to sign Agreements with the SDO concerned in the district of South 24 Pgs..
2. The aforesaid Self Help Groups will have to ensure timely supply of RTE Nutritional Mix maintaining the prescribed quality to the concerned ICDS Projects and if they fail to do so, it will be treated as Breach of Contract and an appropriate penalty will be imposed on the aforesaid Self Help Groups after an enquiry to be caused by the concerned District Magistrate, with the approval of Government.
3. Following clauses, among others, should also be incorporated in the agreement:
  - (a) Feeding interruption due to negligence and delay in delivery of food stuff cannot be accepted.
  - (b) Supply of sub-standard Ready to Eat (RTE) food will not be allowed.
  - (c) Placement of rejected food stuff by one ICDS Project to another ICDS Project on the way will not be allowed.
  - (d) Non-delivery of food items at a time will be considered as serious lapses on the part of the SHG. Department may initiate for an explanation from them in this regard.
  - (e) Samples will be provided by the aforesaid Self Help Groups/Cluster to the District Programme Officer, CDPO, Director of ICDS and WCD&SW Department once in every quarter in advance. In case of any complaint, the supplied food commodities would be cross checked with the samples provided.

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*V. Roy*  
*7/6/23*

- f) Valid FSSAI certification shall be obtained and submitted to the District Magistrate. Proper documentation shall be done on packaging of RTE food.
- g) NABL laboratory Testing Report for assessing nutritional value of the RTE food shall be made available to the District Authority.
- h) Packaging shall be made maintaining the packaging Protocol issued by the Competent Authority of Government.
4. The Rate of RTE nutritional food shall not be exceeding to Rs.57.00 (fifty seven) per 1200 grams with prescribed composition.
5. The aforesaid Self Help Groups will have to abide by the revision of rates norms as and when effected by the Government.
6. The Agreement will remain valid for a period of 01 (One) Year w.e.f. the date of signing the Agreement between the aforesaid Self Help Groups and the SDO concerned in respect of all the ICDS Projects as indicated above.
7. Manufacturing of RTE shall be done in conformity with the Standard Operating Procedures (SOP) issued by this Department.
8. I am further directed to say that the agreement may be renewed after 01 (One) Year subject to satisfactory performance report from the District Magistrate South 24 Parganas as indicated in G.O No. 5820(23)-SW dated.30.10.2018.


Yours faithfully,  
  
 Additional Secretary  
 to the Govt. of West Bengal

No. 3102/1(13) -WCD-14099/7/2019

Dated : 07.06.2023

Copy forwarded for information and necessary action to:

- 1) The Director of ICDS, West Bengal, Shaishali Complex, Salt Lake, Kolkata -64.
- 2) The Additional District Magistrate, South 24-Parganas
- 3-7) The S.D.O, Baruipur Sub Division/ SDO Canning Sub-Division/ SDO Diamond Harbour Sub Division / SDO Kakdwip Sub Division / SDO Alipore Sub Division, South 24-Parganas.
- 8-12) The Treasury Officer, Baruipur/ Canning/ Kakdwip/ Alipore/ Diamond harbour, Dist. South 24- Parganas.
- 13) The DPO (ICDS), South 24-Parganas.

  
 Additional Secretary  
 to the Govt. of West Bengal